

# St. George's College Aruvithura

Internal Quality Assurance Cell



Minutes of the IQAC Meetings

**2018-19**



# ST. GEORGE'S COLLEGE ARUVITHURA

(Re-Accredited by the NAAC with 'A' Level)

ARUVITHURA P.O. - 686 122, KERALA, INDIA

Tel: 04822-272220, 04822-274220

Website: - [www.sgcaruvithura.ac.in](http://www.sgcaruvithura.ac.in)


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## Notice

Date.....

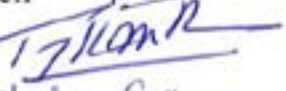
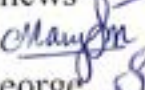
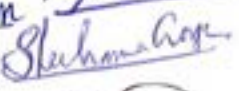

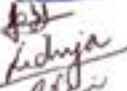



A meeting of the IQAC is scheduled to be held at 10 :30 am on 28 May 2018 in the Conference Hall. All members are expected to be present for the same.

  
Principal

## Agenda

1. Planning the activities for the next academic year.
2. Conduct academic retreat.
3. Proposals for RUSA and DST-FIST
4. Conduct of Orientation Programme for first year UG and PG students.
5. Launching of Open Library.

## Members

1. Dr. M V Georgekutty 
2. Dr Reji Vargheese Mekkaden 
3. Ms Tessy. K. Mathews 
4. Dr. Mary Joseph 
5. Ms Sheelamma George 
6. Dr. Siby Joseph 
7. Ms Jilu Ani John 
8. Sri Joby Joseph 
9. Ms Lidiya George 
10. Ms Sherin Elizabeth John 
11. Sri K T Joseph 
12. Sri P D Sunil Babu 
13. Adv. Martin Kakkallil 

## Internal Quality Assurance Cell

### St George's College Aruvithura

SGC/IQAC/2018-19/01

Minutes of the IQAC Meeting on 28 May 2018 at 10.30 am

Venue: Conference Room

#### Agenda

Item 1: Planning the activities for the next academic year.

Item 2: Conduct academic retreat.

Item 3: Proposals for RUSA and DST-FIST

Item 4: Conduct of Orientation Programme for first year UG and PG students.

Item 5: Launching of Open Library.

#### Discussions

The meeting started at 10.30 am with a silent prayer. Dr. Reji Vargheese Mekkaden, the IQAC Coordinator welcomed the gathering. It was followed by a brief address by the Principal Dr M V Georgekutty and he suggested some guidelines for drawing the Plan of Action for the next year. Dr Siby Joseph talked about the proposals for RUSA and DST-FIST. The feasible dates for the conduct of Orientation Programmes for first year Undergraduates and Post-graduates also were discussed. The meeting also discussed the launching of the Open Library, a new venture as part of promoting the reading habits of students and boosting up the learning outcome. The meeting ended at 11.30 am.

#### Important Decisions


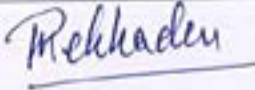

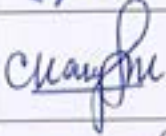
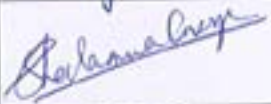



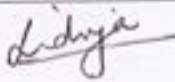
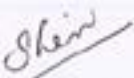



1. It was decided to conduct the Annual Academic Retreat on June 1-2.
2. It was decided to apply for RUSA funding and to submit the Proposal for DST-FIST.
3. Open Library scheme was to be formally launched and the open space in front of the examination office was identified for the same.
4. Orientation Programmes for the freshers was decided to be conducted immediately after the starting of their classes.

  
Principal



  
IQAC Coordinator

**Members Present in the IQAC meeting held on 28 May 2018**

| Sl.No | IQAC Member                |   | Signature   |
|-------|----------------------------|---|---|
| 1.    | Dr M.V. Georgekutty        | Principal   |    |
| 2.    | Dr Reji Vargheese Mekkaden | IQAC Co-Ordinator   |    |
| 3.    | Tessy. K. Mathews          | Faculty   |    |
| 4.    | Dr Mary Joseph             | Faculty   |    |
| 5.    | Sheelamma George           | Faculty   |   |
| 6.    | Dr. Siby Joseph            | Faculty   |  |
| 7.    | Jilu Ani John              | Faculty   |  |
| 8.    | Joby Joseph                | Faculty   |  |
| 9.    | Lidiya George              | Faculty   |  |
| 10.   | Sherin Elizabeth John      | Faculty   |  |
| 11.   | K T Joseph                 | Superintendent  |  |
| 12.   | P D Sunil Babu             | Local Community Member (Rtd RTO & Nodal Officer Sabarimala) |  |
| 13.   | Adv. Martin Kakkallil      | Alumnus   |  |



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Date..05.07.2018

## Notice

A meeting of the IQAC is scheduled to be held at 10 :30 am on 06 July 2018 in the Conference Hall. All members are expected to be present for the same.

Principal

## Agenda

1. Introduction of six certificate courses and six add-on programmes.
2. Inviting proposals for FRDP and DRDP.
3. Registration for UBA
4. Apply for B. Voc Courses
5. Any other matters

## Members

1. Dr. M V Georgekutty
2. Dr Reji Vargheese Mekkaden
3. Ms Tessy. K. Mathews
4. Dr. Mary Joseph
5. Ms Sheelamma George
6. Dr. Siby Joseph
7. Ms Jilu Ani John
8. Sri Joby Joseph
9. Ms Lidiya George
10. Ms Sherin Elizabeth John
11. Sri K T Joseph
12. Sri P D Sunil Babu
13. Adv. Martin Kakkallil

**Internal Quality Assurance Cell**  
**St George's College Aruvithura**

**SGC/IQAC/2018-19/02**

**Minutes of the IQAC Meeting on 6 July 2018 at 10.30 am**

Venue: Conference Room

**Agenda**

- Item 1: Introduction of six certificate courses and six add-on programmes.
- Item 2: Registration for UBA
- Item 3: Apply for B. Voc Courses
- Item 4: Any other matters

**Discussions**

The meeting presided over by the Principal started with a silent prayer. IQAC Coordinator, Dr Reji Vargheese Mekkaden welcomed the participants. He gave an account of the actions taken on the basis of the previous meeting. This was followed by the Principal's address. The meeting then discussed and finalized the various Certificate courses and the add on programmes to be given in the academic year. There were discussions about applying for the B.Voc courses going to be granted by the UGC and starting in the academic year. The members suggested the need for participating in UBA programme. Dr Siby Joseph thanked the gathering. It ended at 11.30 am

**Important Decisions Taken**


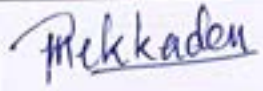
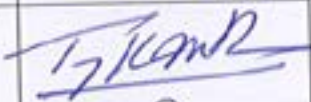
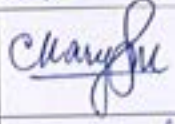
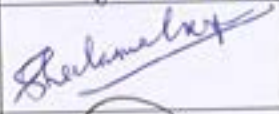
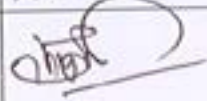


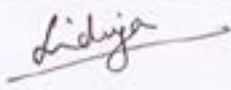
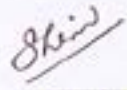



1. It was decided to start the following Certificate Courses: IT Skills, Yoga, English Communication, Origin 7 Software, Waste Management, Cake Making
2. Value Added Courses: Waste Material Craft, Creative Writing, Organic Farming, Tailoring, Anchoring and Presentation, Moral and Life Skills
3. Mr Denny Thomas was appointed Teacher in charge of the UBA programme .
4. It was decided to apply for the B Voc course in Food Science.
5. The departments, NSS and NCC were asked to revamp their green initiatives.

  
Principal



  
IQAC Coordinator

**Members Present in the IQAC meeting held on 6 July 2018**

| Sl.No | IQAC Member                |   | Signature   |
|-------|----------------------------|---|---|
| 1.    | Dr M.V. Georgekutty        | Principal   |    |
| 2.    | Dr Reji Vargheese Mekkaden | IQAC Co-Ordinator   |    |
| 3.    | Tessy. K. Mathews          | Faculty   |    |
| 4.    | Dr Mary Joseph             | Faculty   |    |
| 5.    | Sheelamma George           | Faculty   |    |
| 6.    | Dr. Siby Joseph            | Faculty   |   |
| 7.    | Jilu Ani John              | Faculty   |  |
| 8.    | Joby Joseph                | Faculty   |  |
| 9.    | Lidiya George              | Faculty   |  |
| 10.   | Sherin Elizabeth John      | Faculty   |  |
| 11.   | K T Joseph                 | Superintendent  |  |
| 12.   | P D Sunil Babu             | Local Community Member (Rtd RTO & Nodal Officer Sabarimala) |  |
| 13.   | Adv. Martin Kakkallil      | Alumnus   |  |



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Date: 01.10.2018..

## Notice

A meeting of the IQAC is scheduled to be held at 10 :30 am on 3 October 2018 in the Conference Hall. All members are expected to be present for the same.

Principal

## Agenda

1. Participate in NIRF.
2. Starting of B. Voc Food Science
3. Uploading the details for AISHE.
4. Any other matters

## Members

1. Dr. M V Georgekutty
2. Dr Reji Vargheese Mekkaden
3. Ms Tessy. K. Mathews
4. Dr. Mary Joseph
5. Ms Sheelamma George
6. Dr. Siby Joseph
7. Ms Jilu Ani John
8. Sri Joby Joseph
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11. Sri K T Joseph
12. Sri P D Sunil Babu
13. Adv. Martin Kakkallil

Mekkaden

Tessy K. Mathews

Mary Joseph

Sheelamma George

Siby Joseph

Lidiya George

Sherin Elizabeth John

Sri K T Joseph

Sri P D Sunil Babu

Adv. Martin Kakkallil



**Internal Quality Assurance Cell**  
**St George's College Aruvithura**

**SGC/IQAC/2018-19/03**

**Minutes of the IQAC Meeting on 3 October 2018 at 10.30 am**

Venue: Conference Room

**Agenda**

Item 1: Participate in NIRF.

Item 2: Starting of B. Voc Food Technology and Analysis

Item 3: Uploading the details for AISHE.

Item 4: Any other matters

**Discussions**

The meeting commenced with a silent Prayer. Dr Siby Joseph welcomed the gathering. In his Presidential address the Principal briefed the gathering about the actions taken since the last meeting. He introduced the topic of NIRF participation which was discussed by the floor. IQAC Coordinator, Dr Regi Vargheese Mekkaden talked about the various Boards of Studies constituted for the Certificate Courses. Dr Sumesh George was appointed as the AISHE Nodal Officer and was entrusted with uploading the related documents. Discussions related to the starting of the new B Voc Food Technology and Analysis course was then undertaken by the participants. Criterion Leaders to present an end of the semester report based on the activities undertaken by various departments and Cells and Clubs. He also talked about establishing Institutional Innovation Council of MHRD in college. The meeting came to a close at 12 noon.

**Important Decisions**

1. Dr Sumesh George was appointed as the AISHE Nodal Officer
2. Ms Mini Michael was appointed the Co-ordinator of the B Voc programme
3. Mr Mithun John was entrusted with applying for establishing Institutional Innovation Council of MHRD in college.




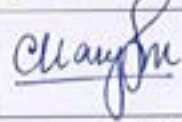

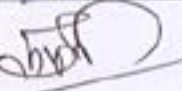
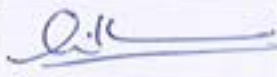

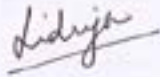
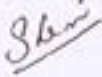



  
Principal





IQAC Coordinator

**Members Present in the IQAC meeting held on 3 October 2018**

| Sl.No | IQAC Member                |   | Signature   |
|-------|----------------------------|---|---|
| 1.    | Dr M.V. Georgekutty        | Principal   |    |
| 2.    | Dr Reji Vargheese Mekkaden | IQAC Co-Ordinator   |    |
| 3.    | Tessy. K. Mathews          | Faculty   |    |
| 4.    | Dr Mary Joseph             | Faculty   |    |
| 5.    | Sheelamma George           | Faculty   |    |
| 6.    | Dr. Siby Joseph            | Faculty   |   |
| 7.    | Jilu Ani John              | Faculty   |  |
| 8.    | Joby Joseph                | Faculty   |  |
| 9.    | Lidiya George              | Faculty   |  |
| 10.   | Sherin Elizabeth John      | Faculty   |  |
| 11.   | K T Joseph                 | Superintendent  |  |
| 12.   | P D Sunil Babu             | Local Community Member (Rtd RTO & Nodal Officer Sabarimala) |  |
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[sgcaruvithura@yahoo.co.in](mailto:sgcaruvithura@yahoo.co.in)

Date: 6.11.2018

## Notice

A meeting of the IQAC is scheduled to be held at 10 :30 am on 19 November 2018 in the Conference Hall. All members are expected to be present for the same.

Principal

## Agenda

1. AQAR submission.
2. Strengthening of Placement Cell.
3. Revamp the MIS.
4. Any other matters.

## Members

1. Dr. M V Georgekutty
2. Dr Reji Vargheese Mekkaden
3. Ms Tessy. K. Mathews
4. Dr. Mary Joseph
5. Ms Sheelamma George
6. Dr. Siby Joseph
7. Ms Jilu Ani John
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11. Sri K T Joseph
12. Sri P D Sunil Babu
13. Adv. Martin Kakkallil

**Internal Quality Assurance Cell**  
**St George's College Aruvithura**

**SGC/IQAC/2018-19/04**

**Minutes of the IQAC Meeting on 19 November 2018 at 10.30 am**

Venue: Conference Room

Agenda

Item 1: AQAR submission.

Item 2: Strengthening of Placement Cell.

Item 3: Revamp the MIS.

Item 4: Any other matters.

**Discussions**

The meeting started with a silent prayer. Dr Mary Joseph welcomed the gathering. The Principal presided over the meeting. IQAC Co-ordinator introduced the topic of AQAR Submission. The Criterion leaders talked about their respective criterion documentation. Then the gathering discussed the need for strengthening the placement drive by the college. It was decided to conduct crash training programmes for final year students. Then Principal suggested the idea of revamping the MIS of the college. It was decided to install the automation web portal and the initial modules to be installed were discussed at the meeting. It was decided to introduce modules on attendance management and fee Management and collection as the first step.

**Important Decisions**



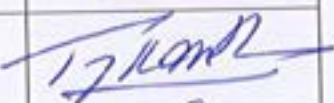
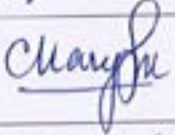
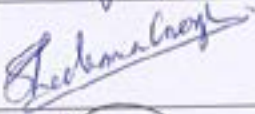
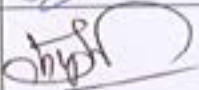


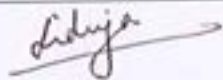
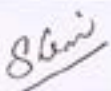



1. It was decided to enhance the employability skills of students by offering them many Training programmes.
2. The Criterion leaders were asked to share the collected and compiled data for AQAR submission
3. New MIS shall be introduced in the college.

  
Principal



  
IQAC Coordinator

**Members Present in the IQAC meeting held on 19 November 2018**

| Sl.No | IQAC Member                |   | Signature   |
|-------|----------------------------|---|---|
| 1.    | Dr M.V. Georgekutty        | Principal   |    |
| 2.    | Dr Reji Vargheese Mekkaden | IQAC Co-Ordinator   |    |
| 3.    | Tessy. K. Mathews          | Faculty   |    |
| 4.    | Dr Mary Joseph             | Faculty   |    |
| 5.    | Sheelamma George           | Faculty   |    |
| 6.    | Dr. Siby Joseph            | Faculty   |   |
| 7.    | Jilu Ani John              | Faculty   |  |
| 8.    | Joby Joseph                | Faculty   |  |
| 9.    | Lidiya George              | Faculty   |  |
| 10.   | Sherin Elizabeth John      | Faculty   |  |
| 11.   | K T Joseph                 | Superintendent  |  |
| 12.   | P D Sunil Babu             | Local Community Member (Rtd RTO & Nodal Officer Sabarimala) |  |
| 13.   | Adv. Martin Kakkallil      | Alumnus   |  |



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Date: 13.12.2018

## Notice

A meeting of the IQAC is scheduled to be held at 10 :30 am on 14 December 2018 in the Conference Hall. All members are expected to be present for the same.

Principal

## Agenda

1. UBA Survey in adopted villages.
2. Conduct of Student satisfaction survey.
3. Collecting feedback on curriculum.
4. Conduct of Annual Academic Audit.
5. Any other matters.

## Members

1. Dr. M V Georgekutty
2. Dr Reji Vargheese Mekkaden
3. Ms Tessy. K. Mathews
4. Dr. Mary Joseph
5. Ms Sheelamma George
6. Dr. Siby Joseph
7. Ms Jilu Ani John
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9. Ms Lidiya George
10. Ms Sherin Elizabeth John
11. Sri K T Joseph
12. Sri P D Sunil Babu
13. Adv. Martin Kakkallil

Mekkaden

## Internal Quality Assurance Cell

### St George's College Aruvithura

SGC/IQAC/2018-19/05

Minutes of the IQAC Meeting on 14 December 2018 at 10.30 am

Venue: Conference Room

Agenda

Item 1: UBA Survey in adopted villages.

Item2: Conduct of Student satisfaction survey.

Item3: Collecting feedback on curriculum.

Item4: Conduct of Annual Academic Audit.

#### Discussions

The meeting started with a silent prayer. Dr Reji Vargheese Mekkaden , the IQAC Co-ordinator briefed the gathering about the action taken on the minutes of the previous meeting. The gathering discussed the survey to be conducted in the 5 adopted villages. Detailed discussion on Curriculum Feedback was done. The gathering also discussed the conduct of the Student Satisfaction Survey. It was also decided to conduct the Annual Academic Audit. Mr Mithun John was appointed the President of Institutional Innovation Council.

#### Important Decisions


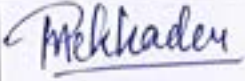

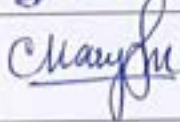

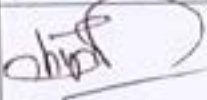


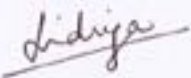
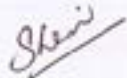



1. Mr Denny Thomas, Ms Sini Jacob, Ms Elizabeth Joseph, Mr Mithun John and Dr Benoy Kurian were given the charge for conducting the UBA survey.
2. Ms Jilu Ani John was given the charge for the collecting Feedback on Syllabus.
3. Dr Siby Joseph was given the charge for Student Satisfaction Survey.
4. Mr Mithun John , Ms Sherin Elizabeth John and Dr Sumesh George were appointed as Teachers in charge of Institutional Innovation Council of MHRD.
5. It was decided to conduct the Annual Academic audit in the last week of March 2019.

  
Principal



  
IQAC Coordinator

**Members Present in the IQAC meeting held on 14 December 2018**

| Sl.No | IQAC Member                |   | Signature   |
|-------|----------------------------|---|---|
| 1.    | Dr M.V. Georgekutty        | Principal   |    |
| 2.    | Dr Reji Vargheese Mekkaden | IQAC Co-Ordinator   |    |
| 3.    | Tessy. K. Mathews          | Faculty   |    |
| 4.    | Dr Mary Joseph             | Faculty   |    |
| 5.    | Sheelamma George           | Faculty   |   |
| 6.    | Dr. Siby Joseph            | Faculty   |  |
| 7.    | Jilu Ani John              | Faculty   |  |
| 8.    | Joby Joseph                | Faculty   |  |
| 9.    | Lidiya George              | Faculty   |  |
| 10.   | Sherin Elizabeth John      | Faculty   |  |
| 11.   | K T Joseph                 | Superintendent  |  |
| 12.   | P D Sunil Babu             | Local Community Member (Rtd RTO & Nodal Officer Sabarimala) |  |
| 13.   | Adv. Martin Kakkallil      | Alumnus   |  |





# ST. GEORGE'S COLLEGE ARUVITHURA

(Re-Accredited by the NAAC with 'A' Level)

ARUVITHURA P.O. - 686 122, KERALA, INDIA

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Website: - [www.sgcaruvithura.ac.in](http://www.sgcaruvithura.ac.in)

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[sgcaruvithura@yahoo.co.in](mailto:sgcaruvithura@yahoo.co.in)

Date...28.03.2019

## Notice

A meeting of the IQAC is scheduled to be held at 10 :30 am on 29 March 2019 in the Conference Hall. All members are expected to be present for the same.

Principal

## Agenda

1. Analysis of academic audit report.
2. Assessments of activities of IQAC 2018-19.
3. Reconstitution of IQAC.
4. Chalking out plan of action for 19-20.
5. Any other matters.

## Members

1. Dr. M V Georgekutty
2. Dr Reji Vargheese Mekkaden
3. Ms Tessy. K. Mathews
4. Dr. Mary Joseph
5. Ms Sheelamma George
6. Dr. Siby Joseph
7. Ms Jilu Ani John
8. Sri Joby Joseph
9. Ms Lidiya George
10. Ms Sherin Elizabeth John
11. Sri K T Joseph
12. Sri P D Sunil Babu
13. Adv. Martin Kakkallil

**Internal Quality Assurance Cell**  
**St George's College Aruvithura**

**SGC/IQAC/2018-19/06**

**Minutes of the IQAC Meeting on 29 March 2019 at 10.30 am**

Venue: Conference Room

**Agenda**

Item 1: Analysis of Academic Audit Report

Item2: Assessment of the activities of IQAC in 2018-19

Item3: Reconstitution of IQAC

Item4: Plan of action for the next Year

**Discussions**

The meeting started with a silent prayer. Dr Reji Vargheese Mekkaden , IQAC Coordinator welcomed the floor. Dr Siby Joseph and Ms Jilu Ani John thanked Dr M V Georgekutty, the retiring Principal. Dr Vargheese Mekkaden put forward the topic of reconstitution of IQAC as per the new stipulations. Sri Joby Joseph suggested that in the coming year we need to add to the existing list of Institutional certificate courses. The matter was discussed and majority opined that the college should offer at least 3 courses each before the students complete their main programme in the college. The Criterion leaders then spoke for 45 minutes and each specified the area to be strengthened in the current academic year. Dr Siby suggested that the Green initiatives adopted by the college is to be strengthened and more facilities shall be provided for the divyanjan students. The meeting ended at 12.30

**Important Decisions Taken**


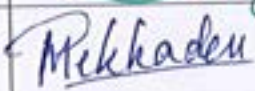
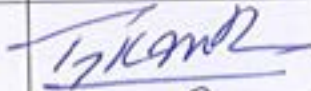
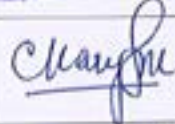
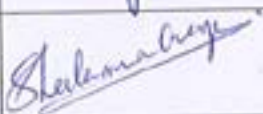

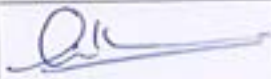

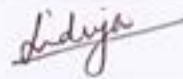
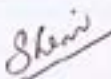



1. It was decided to reconstitute IQAC
2. It was decided to suggest departments to start one Certificate course each
3. To put forward a proposal for Elevator facility to the Management.
4. Decided to restructure Criterion Committees

  
Principal



  
IQAC Coordinator

**Members Present in the IQAC meeting held on 29 March 2019**

| Sl.No | IQAC Member                |   | Signature   |
|-------|----------------------------|---|---|
| 1.    | Dr M.V. Georgekutty        | Principal   |    |
| 2.    | Dr Reji Vargheese Mekkaden | IQAC Co-Ordinator   |    |
| 3.    | Tessy. K. Mathews          | Faculty   |    |
| 4.    | Dr Mary Joseph             | Faculty   |    |
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| 6.    | Dr. Siby Joseph            | Faculty   |   |
| 7.    | Jilu Ani John              | Faculty   |  |
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| 9.    | Lidiya George              | Faculty   |  |
| 10.   | Sherin Elizabeth John      | Faculty   |  |
| 11.   | K T Joseph                 | Superintendent  |  |
| 12.   | P D Sunil Babu             | Local Community Member (Rtd RTO & Nodal Officer Sabarimala) |  |
| 13.   | Adv. Martin Kakkallil      | Alumnus   |  |

# St. George's College Aruvithura

Internal Quality Assurance Cell



Action Taken Report  
on the Minutes of IQAC Meetings

**2018-19**

## Action Taken Report Based on the IQAC Meeting on 28 May 2018

1. All departments submitted their Plan of Action for the year 2018-19.
2. The Academic Retreat was conducted on June 1-2. Departmental and Interdepartmental discussion were conducted to chalk out the final action plan for the departments. The faculty was given a talk by Dr. on the revised mode of NAAC Accreditation.
3. Proposals for RUSA funding and DST FIST were submitted in June 2018.
4. Class teachers were entrusted with the book collection part of the Open Library scheme.
5. Orientation Programme for first year degree students was conducted on June 28-29.
6. The Criterion wise Teams were restructured and were asked to enhance the documentation of data.



Principal



IQAC Coordinator

## Action Taken Reports based on the IQAC Meeting on 6 July 2018

- 1.The following departments started the certificate courses: IT Skills, Yoga, English Communication, Origin 7 Software, Waste Management, Cake Making
2. Value added courses : Waste Material Craft, Creative Writing, Organic Farming ,Tailoring, Anchoring and Presentation, Moral and Life Skills
3. The college successfully completed the registration for the same on 28 September 2018.
- 4.College applied for B.Voc in Food Science in August 2018.
- 5.The NSS Unit started Seed Planting Programme. They joined the Meenachil River Rejuvenation Campaign.



Principal



IQAC Coordinator

### **Action Taken Reports Based on the IQAC Meeting on 3 October 2018**

1. The college participated in NIRF in November 2018.
2. The syllabus of the B Voc Food Technology and Analysis course was approved by the University and the first batch of students were admitted and the classes started in the last week of October.
3. The AISHE details were uploaded timely.
4. Application was sent to MHRD to start an Institutional Innovation Council in the campus.
5. The Criterion leaders submitted a brief end of the Semester report of their activities.



Principal



IQAC Coordinator

**Action Taken Reports on the basis of the Minutes of the IQAC Meeting on 19 November**

1. The placement cell conducted host of training programmes for final year students.
2. The AQAR for 2017-18 was submitted on November 29.
3. The automation web portal was introduced and the modules on Student Online attendance, Staff attendance management and Fee collection were installed.



Principal



IQAC Coordinator



**Action Taken Reports Based on the Minutes of the IQAC Meeting on 14 December 2018**

1. UBA Survey is progressing well.
2. Feedback on syllabus was collected from all stake holders in the first week of March 2019.
3. Student Satisfaction Survey also was conducted in March 2019.
4. Annual Academic audit was successfully completed on 28 & 29 March.



Principal



IQAC Coordinator

## Action Taken Reports Minutes of the IQAC Meeting on 29 March 2019

1. IQAC was reconstituted as per the revised norms
2. The departments were asked to submit the syllabus of the Certificate courses they are offering the next academic year.
3. The construction of elevator facility started.
4. Criterion committees were reconstituted and responsibilities were discharged,



Principal



IQAC Coordinator